

**Harris County Department of Education
Minutes of Regular Board Meeting
October 18, 2017**

The Harris County Board of School Trustees met in regular session on October 18, 2017 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Louis Evans, Board Vice-President, called the meeting to order at 1:10 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Louis Evans, Board President; Eric Dick, Board Vice President; Erica Lee Carter; Don Sumners; Diane Trautman; and Mike Wolfe

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Darlene Breaux, Director Research and Evaluation; Karla Cantu, Board Secretary; Lisa Caruthers, Director CASE for Kids; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Eduardo Honold, Director Adult Education; Tammy Lanier, Director Communication & Public Engagement; Greg Lookabaugh, Senior Director Facilities; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum & Compliance Services; Venetia Peacock, Senior Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Helen Spencer, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Jimmy Wynn, Special Assistant to Superintendent

Visitors: Christin Anderson Rosina Chevalier; Amy Hinojosa; Mathew Maliel; Johnathan Miller Colleen Vera; and Josh Wallenstein

1. **Invocation** - Pam Shaw, School-Based Therapy Services
2. **Pledge of Allegiance to the US flag** - Denice Tucker, School-Based Therapy Services
3. **Pledge of Allegiance to the Texas flag** - Denice Tucker, School-Based Therapy Services
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Amy Hinojosa, Rosina Chevalier, Christin Anderson, Mathew Maliel and Johnathan Miller requested that the HCDE Board abide by its own policy and rescind its decision to rename the North Post Oak building after Trustee Michael Wolfe's mother.

Josh Wallenstein addressed the Board in support of the Fortis Academy and in opposition of the Board's decision to name the North Post Oak building after Trustee Michael Wolfe's mother.

Kevin Hoffman addressed the Board in opposition of naming the North Post Oak building after Trustee Michael Wolfe's mother.

Colleen Vera addressed the Board regarding agenda items 7.F. and 7.G. urging HCDE to give money back to the districts and keep private money private and give public money to the school districts.
5. **Reports and presentations:**
 - A. **Principal Recognition** - Jonathan Parker, Assistant Superintendent for Academic Support Services
 - B. **Annual update on the HCDE School-Based Therapy Services Division** - Carie Crabb, Senior Director
 - C. **Presentation of the results of the Fiscal Year 2017 Risk Awareness/Assessment** - Jesus Amezcua, Assistant Superintendent for Business Services
 - D. **Report of the Board Feasibility Subcommittee** - Don Sumners reported on the Board's decision to move forward with the Cre8 contract for the new Academic and Behavior Center West.
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Erica Lee Carter commended Superintendent James Colbert, Don Sumners and Helen Spencer on the successful Fortis Academy groundbreaking. She reaffirmed the importance of the Board abiding by its own Board policy. She would like to reaffirm the commitment to a student's first amendment right to sit during the pledge and national anthem.

Louis Evans reported on his attendance to the Fortis Academy groundbreaking and to the TASA/TASB Convention. He reported on the importance of the Board to follow its own policy and stressed that the Board is there to serve the children.

Diane Trautman reported on her attendance to the Fortis Academy groundbreaking and her support for Erica Lee Carter's comments. She expressed disappointment in the Board President's decision not to allow an agenda item onto the October 18, 2017 Board meeting agenda due to the lack of a third Board member's support.

- F. **Monthly Financial Reports through 09/30/2017** - Jesus Amezcua, Assistant Superintendent for Business Services

Erica Lee Carter requested to remove items 6.F.3. and 6.F.4. from the consent agenda.

Motion made by Eric Dick, seconded by George Moore to approve remaining items on the consent agenda with the exception of item 6.F.3. and 6.F.4.

Motion passes with 6-0-1 voting to approve remaining items on the consent agenda with the exception of item 6.F.3. and 6.F.4., with Mike Wolfe abstaining.

6. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. Monthly Budget Amendment Report
2. September Disbursement Report
3. Monthly Investment Report for September 2017

B. **Consider approval of the following Board Meeting Minutes:**

1. 09/20/2017 Board Meeting
2. 09/20/2017 Budget Committee Meeting

C. **Consider ratification/approval of the following Interlocal Contracts:**

1. **Continuation of the contract between Harris County Department of Education and the Houston Galveston Area Council** for the provision of adult education and literacy services in Harris and Liberty counties for the period of 10/01/2017 through 06/30/2018 in the amount of \$4,200,000.

2. **CASE for Kids for 21st Century Community Learning Center(s) grants for Cycle 8B, Year 5 for FY 2018 in the aggregate amount of \$767,063 with the following entities:** Alief ISD in the amount of \$391,058 (250 students served); Pasadena ISD in the amount of \$186,521 (125 students served); and Pearland ISD in the amount of \$189,484 (125 students served).
 3. **CASE for Kids 21st Century Community Learning Center(s) grants for Cycle 9, Year 2 for FY 2018 in the aggregate amount of \$457,800 with the following entities:** Aldine ISD in the amount of \$305,200 (164 students served); and Pasadena ISD in the amount of \$152,600 (82 students served).
 4. **CASE for Kids Partnership Project for FY 2018 in the aggregate amount of \$252,787 with the following entities:** Aldine ISD in the amount of \$82,787 (230 students served); Alief ISD in the amount of \$60,000 (70 students served); Pasadena ISD in the amount of \$60,000 (85 students served); and Sheldon ISD in the amount of \$50,000 (105 students served).
- D. **Service Agreement with the Boys & Girls Clubs of Greater Houston** in the amount of \$70,000 to implement the CASE for Kids Partnership Project grant at three clubs (225 students served) for the period of 09/01/2017 through 08/31/2018. Approval of this service agreement will retain level funding with HCDE funds for the Boys & Girls Clubs of Greater Houston but with an increase of students served from 2016-2017.
- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract award for job no. 17/049KD for Financial and Operations Analysis, Evaluation and Reporting Software** to the vendor offering the best value to HCDE/Choice Partners Cooperative and meeting the specifications outlined in the proposal: OpenGov, Inc. for the period 10/18/2017 through 10/17/2018.
 2. **Contract award for job no. 17/038CG for IDIQ/JOC Minor Construction, Maintenance, Repair, Alteration, Renovations & Remediation Services Roofing, Building Envelope and Waterproofing** to the vendors offering the best value to HCDE/Choice Partners Cooperative and meeting the specifications outlined in the proposal: Advantage USAA, Inc.; American Contracting USA, Inc.; Brazos Industries, LLC; CR Systems, Inc.; CS Advantage USSA, Inc.; D7 Roofing & Metal, LLC; Duro-Last, Inc. d/b/a Duro-Last Roofing, Inc.; Fusion Trading, LLC d/b/a Hi-Mark Roofing & Waterproofing; Jaco Roofing & Construction, Inc.; John A. Walker Roofing Co., Inc.; LD Tebben Company, Inc.; Sea-Breeze Roofing, Inc.; Tecta America Corp; The Sithe Group, LLC d/b/a TSG Industries; Texas Liqua Tech Services, Inc. d/b/a Liqua Tech and Weatherproofing Services for the period 09/20/2017 through 09/19/2019.
 3. **Contract renewal option for job no. 14/037CG for Parking and Street Cleaning Services with the following vendor:** Satco Services, Inc., d/b/a Southern Care Sweeping and Paving Company for the period 12/16/2017 through 12/15/2018.

4. **Contract renewal option for job no. 13/062DG for Curriculum, Instructional, Assessment and Intervention Materials and Supplies with the following vendors:** 3P Learning, Inc. d/b/a 3P Learning; Achieve3000, Inc.; Carnegie Learning, Inc.; DLB Books, Inc.; DynaStudy, Inc.; Eric Armin, Inc., d/b/a EAI Education a division of Eric Armin, Inc.; Frog Street Press, Inc.; Imagination Station, Inc. d/b/a Istation; Lab Resources, Inc.; Lakeshore Equipment Company d/b/a Lakeshore Learning Materials; Lectorum Publications, Inc.; Mentoring Minds, L. P.; Northwest Evaluation Association (NWEA); Pitsco, Inc. d/b/a Pitsco Education; Saddleback Educational Publishing, Inc.; Scholastic, Inc.; Scholastic Library Publishing, Inc. and Teacher Heaven, Inc. for the period 11/19/2017 through 11/18/2018.
 5. **Contract renewal option for job no. 15/047CG for Road Products, (Signage, Chemicals, Gravel, and Concrete) Equipment, and Related Items with the following vendor:** Southwest Geo-Solutions, Inc. d/b/a Geo-Solutions, Inc. the period 11/17/2017 through 11/16/2018.
 6. **Contract renewal option for job no. 16/059KH for Student Information System with the following vendor:** Tyler Technologies, Inc. for the period 10/18/2017 through 10/17/2018.
 7. **Contract Amendment to CP Contract # 13/012PB “HVAC Equipment and Service (JOC-IDIQ)” with Gowan, Inc.**
 8. **HCDE Interlocal Agreements with:** Corpus Christi Housing Authority, Corpus Christi, Texas; East Fort Worth Montessori Academy, Fort Worth, Texas; Faith Lutheran Church of Georgetown, Georgetown, Texas and Texarkana Independent School District, Texarkana, Texas
- F. Consider approval of the following items for Internal Purchasing:
1. **Contract renewal option for job no. 16/048YR Business and Facilities Consulting Services for Harris County Department of Education with:** Dana Lee, Indatatech, Rice & Gardner Consultants, Inc, RM Lanier Enterprise, LLC, and Safeplans, LLC for the period of 11/15/2017 through 11/14/2018.

Business and Related: Dana Lee, Indatatech
Facilities: Rice and Gardner Consultants, Inc, RM Lanier Enterprise, LLC
Safe and Secure Schools: SafePlans, LLC
 2. **Contract renewal option for job no. 17/016BM RFQ for Engineering Services for Harris County Department of Education with:** Gradient Group, LLC; Matrix Structural Engineers; and Rice & Gardner for the period of 11/15/2017 through 11/14/2018.
- G. Consider approval of the following Revenue Agreements:

1. **Certification Contribution Agreement (Revenue Agreement) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board** for the period of 10/01/2017 through 09/30/2018. HCDE will certify \$1,500,000 to receive matching funds from the Gulf Coast Workforce Board for the CASE Partnership Project in the amount of \$1,713,386.
 2. **Interlocal (revenue) contracts for FY 2018 in the aggregate amount of \$365,400 with Academic and Behavior School East with the following district: Pasadena ISD** for eighteen (18) in-county annual contracts in the amount of \$365,400 (\$20,300 each) for the contract period of 08/28/2017 through 06/06/2018.
6. F. 3. **Contract award for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** A.I. R. Project; AHA Education, LLC; ALAR Institute, Inc.; Baked with Confidence; Braids N Beads; Chase in Dreams Speech and Drama Academy; Building Brains, Inc.; Driver's Point Driving School; For the Children Consulting; Go-Strategic Management Services; Houston Urban Debate League; and Science of Sport for the period of 10/18/2017 through 10/17/2018.
- Motion made by Erica Lee Carter, seconded by Diane Trautman to approve contract awards for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: A.I. R. Project; AHA Education, LLC; ALAR Institute, Inc.; Baked with Confidence; Braids N Beads; Chase in Dreams Speech and Drama Academy; Building Brains, Inc.; Driver's Point Driving School; For the Children Consulting; Go-Strategic Management Services; Houston Urban Debate League; and Science of Sport for the period of 10/18/2017 through 10/17/2018.*
- Motion passes with 7-0 voting to approve.*
6. F. 4. **Contract award for job no. 17/041KJ General Consultant Services for Harris County Department of Education to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Indatech, Teach-2-Learn, Penelton Consulting Services, LLC., Quasar Data Center, Rockit Consulting, Lone Star Security Shield, Inc., Stellar Energy Solution, SSCI Environmental, FaceLift Graphics, Monica Lewis School of Etiquette, Alliance Financial Ministries, Booker Dezigns, Lan Nguyen, For the Children Consulting, International Write Now, Inc., Blazinbrook, Creatively Inspired Communications, Randy Ward, Lifetime Consulting Services, Educational Leadership Consultant, Dr. Mary E. White International, LLC., Teachstone Training, LLC., Lectura Books, 3W Consulting Group, LLC., National Science Teachers Association, AGL, Stanford Educational Consultants, Leading School Learning, Robert Jackson, and Kamico Instructional Media, for the period of 10/18/2017 through 10/17/2022 subject to annual appropriations of funding.

Business and Related: Indatech, Teach-2-Learn, Penelton Consulting Services, LLC
Technology and Related: Quasar Data Center, Rokit Consulting, Lone Star Security Shield, Inc.,
Facilities: Stellar Energy Solution, SSCI Environmental
Communications and Related: FaceLift Graphics
CASE and Related: Monica Lewis School of Etiquette, Alliance Financial Ministries, Booker Dezigns, Lan Nguyen, For the Children Consulting, International Write Now, Inc
Head Start and Related: Blazinbrook, Creatively Inspired Communications,
Choice Partners: Randy Ward
Teaching Learning Center and Related: Lifetime Consulting Services, Educational Leadership Consultant, Dr. Mary E. White International, LLC., Teachstone Training, LLC., Lectura Books, 3W Consulting Group, LLC., National Science Teachers Association, AGL, Stanford Educational Consultants, Leading School Learning, Robert Jackson, and Kamico Instructional Media

Motion made by Eric Dick, seconded by Diane Trautman to approve contract awards for job no. 17/041KJ General Consultant Services for Harris County Department of Education to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Indatech, Teach-2-Learn, Penelton Consulting Services, LLC., Quasar Data Center, Rokit Consulting, Lone Star Security Shield, Inc., Stellar Energy Solution, SSCI Environmental, FaceLift Graphics, Monica Lewis School of Etiquette, Alliance Financial Ministries, Booker Dezigns, Lan Nguyen, For the Children Consulting, International Write Now, Inc., Blazinbrook, Creatively Inspired Communications, Randy Ward, Lifetime Consulting Services, Educational Leadership Consultant, Dr. Mary E. White International, LLC., Teachstone Training, LLC., Lectura Books, 3W Consulting Group, LLC., National Science Teachers Association, AGL, Stanford Educational Consultants, Leading School Learning, Robert Jackson, and Kamico Instructional Media, for the period of 10/18/2017 through 10/17/2022 subject to annual appropriations of funding.

*Business and Related: Indatech, Teach-2-Learn, Penelton Consulting Services, LLC
Technology and Related: Quasar Data Center, Rokit Consulting, Lone Star Security Shield, Inc.,
Facilities: Stellar Energy Solution, SSCI Environmental
Communications and Related: FaceLift Graphics
CASE and Related: Monica Lewis School of Etiquette, Alliance Financial Ministries, Booker Dezigns, Lan Nguyen, For the Children Consulting, International Write Now, Inc
Head Start and Related: Blazinbrook, Creatively Inspired Communications,
Choice Partners: Randy Ward
Teaching Learning Center and Related: Lifetime Consulting Services, Educational Leadership Consultant, Dr. Mary E. White International, LLC.,*

Teachstone Training, LLC., Lectura Books, 3W Consulting Group, LLC., National Science Teachers Association, AGL, Stanford Educational Consultants, Leading School Learning, Robert Jackson, and Kamico Instructional Media.

Motion passes with 7-0 voting to approve.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of job order contracting project delivery method and approval of Job Order Contract with Facilities Sources (16/054-JN-04)** to renovate the kitchen at the Head Start Tidwell location in the amount of \$126,659.15 (fully funded by the Head Start Grant).

Motion made by Eric Dick, seconded by Louis Evans to approve job order contracting project delivery method and approval of Job Order Contract with Facilities Sources (16/054-JN-04) to renovate the kitchen at the Head Start Tidwell location in the amount of \$126,659.15 (fully funded by the Head Start Grant).

Motion passes with 7-0 voting to approve.

- B. **Consider approval of Service Agreement, with Julie Smith (RFP #15/056KJ) to provide disability consulting services to HCDE Head Start Division - Early Head Start, EHS Child Care Partnerships and Head Start for the period of 01/01/2018 through 12/31/2018 in the aggregate amount of \$60,500 (\$45,500 for Head Start and \$15,000 for Early Head Start) (fully funded by Head Start funds).**

Motion made by Eric Dick, seconded by Erica Lee Carter to approve a Service Agreement, with Julie Smith (RFP #15/056KJ) to provide disability consulting services to HCDE Head Start Division - Early Head Start, EHS Child Care Partnerships and Head Start for the period of 01/01/2018 through 12/31/2018 in the aggregate amount of \$60,500 (\$45,500 for Head Start and \$15,000 for Early Head Start) (fully funded by Head Start funds).

Motion passes with 7-0 voting to approve.

- C. **Consider approval of Services Agreement with ChildCare Careers, LLC (RFP 13/040KJ) to provide substitute Teachers and Teaching Assistants to the HCDE Early Head Start, Child Care Partnerships and Head Start program for the period of 01/01/2018 through 12/31/2018 in an amount not to exceed \$58,000.**

Motion made by Eric Dick, seconded by Diane Trautman to approve a Services Agreement with ChildCare Careers, LLC (RFP 13/040KJ) to provide substitute Teachers and Teaching Assistants to the HCDE Early Head Start, Child Care Partnerships and Head Start program for the period of 01/01/2018 through 12/31/2018 in an amount not to exceed \$58,000.

Motion passes with 7-0 voting to approve.

- D. **Consider approval of Amendment #1 to the Services Agreement with Childcare Careers, LLC** to provide substitute Teachers and Teaching Assistants (RFP#13/040KJ) To the HCDE Area I Head Start program for the period of 04/23/2017 through 12/31/2017 in an amount not exceed \$78,080 (increase of \$20,000).

Motion made by Eric Dick, seconded by Diane Trautman to approve an Amendment #1 to the Services Agreement with Childcare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP#13/040KJ) To the HCDE Area I Head Start program for the period of 04/23/2017 through 12/31/2017 in an amount not exceed \$78,080 (increase of \$20,000).

Motion passes with 7-0 voting to approve.

- E. **Consider approval of Lease Agreement for the Baytown Early Head Start facility with HT Land Company (job # 15/061KJ)** in the amount of \$5,000 per month for the period 11/01/2017 through 12/31/2018 (paid from Head Start funds).

Motion made by Eric Dick, seconded by Mike Wolfe to approve a Lease Agreement for the Baytown Early Head Start facility with HT Land Company (job # 15/061KJ) in the amount of \$5,000 per month for the period 11/01/2017 through 12/31/2018 (paid from Head Start funds).

Motion passes with 7-0 voting to approve.

- F. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant (HCDEHRG), to benefit the ISD's in Harris County**, their teachers and faculty, their students, and their families, who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

Motion made by Eric Dick, seconded by George Moore to approve the creation of a HCDE fund called HCDE Harvey Relief Grant (HCDEHRG), to benefit the ISD's in Harris County, their teachers and faculty, their students, and their families, who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

The Board decided to discuss items 7.F. and 7.G. in Executive Session to obtain legal advice.

- G. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant for employees of HCDE (HCDE-HRGE), to benefit our employees** who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

This item was taken into Executive Session for legal advice.

The Board entered into Executive Session at 2:43 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - F. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant (HCDEHRG), to benefit the ISD's in Harris County**, their teachers and faculty, their students, and their families, who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).
 - G. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant for employees of HCDE (HCDE-HRGE)**, to benefit our employees who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).
 - A. **Employment:**
Curriculum Director of Special Population, Teaching and Learning Center
Teacher, Highpoint East
 - B. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

The Board reconvened into Open Session at 3:36 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
 - F. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant (HCDEHRG), to benefit the ISD's in Harris County**, their teachers and faculty, their students, and their families, who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

Motion made by Eric Dick, seconded by George Moore to approve the creation of a HCDE fund called HCDE Harvey Relief Grant (HCDEHRG), to benefit the ISD's in Harris County, their teachers and faculty, their students, and their families, who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

Motion to call the question made by Don Sumners, seconded by Mike Wolfe.

Motion to call the question fails with 3-4 voting to call the question with Diane Trautman, Erica Lee Carter, Louis Evans and Eric Dick voting not to call the question.

A friendly amendment is made by George Moore and Eric Dick to table the item until "consideration of a grant to benefit the ISDs in Harris County that have been impacted by the Harvey flood," and to remove, "their teachers and faculty, their students, and their families," and to seek an opinion from either the County Attorney's Office or the Attorney General's Office.

A friendly amendment is made by George Moore and Eric Dick to separate the two items.

Motion to seek an opinion from either the County Attorney's or the Attorney General's Office passes with 5-2 voting to seek an opinion, with Diane Trautman and Erica Lee Carter voting nay.

Motion to table the creation of an HCDE fund called HCDE Harvey Relief Grant to benefit the ISD's in Harris County until after an opinion is received.

Motion passes with 7-0 voting to table.

- G. **Consider the creation of a HCDE fund called HCDE Harvey Relief Grant for employees of HCDE (HCDE-HRGE)**, to benefit our employees who were impacted by Harvey Flood Disaster (agenda item submitted by Eric Dick, George Moore and Mike Wolfe).

Item G is withdrawn and no action is taken on the item.

- A. **Employment:**

Curriculum Director of Special Population, Teaching and Learning Center

Motion made by Eric Dick, seconded by Mike Wolfe to approve Employment: Curriculum Director of Special Population, Teaching and Learning Center.

Motion passes with 6-1 voting to approve, with Don Sumners voting nay.

No action was taken on the Employment: Teacher, Highpoint East.

- B. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

10. **INFORMATION ITEMS**

- A. **Human Resources Information Items**

- B. **September 2017 Employee Count**

- C. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$3,900)**

- Between Teaching Learning Center and Texas Chemical Council - for Science Teachers & Industry for the period of 7/17/2017 - 7/20/2017 for a revenue amount of \$3,300
- Between Teaching Learning Center and Texas School Administrators Legal Digest - for Legal Digest for the period of 6/9/2017 - 6/9/2017 for a revenue amount of \$600

D.

Non-monetary contracts for FY 2018

- Between Adult Education and West Houston Assistance Ministries for Adult Education classes.
- Between Adult Education and Trinity Episcopal Church for Adult Education classes.
- Between Adult Education and North Pasadena Community Outreach for Adult Education classes.
- Between Adult Education and Memorial Assistance Ministries for Adult Education classes.
- Between Adult Education and Highlands United Methodist Church for Adult Education classes.
- Between Adult Education and First United Methodist Church for Adult Education classes.
- Between CASE and Massachusetts Institute of Technology for the Lemelson-MIT JV Inven Team Project.

E.

Adult Education Interlocal Non-monetary contract with Klein ISD for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.

F.

Submission of donation request to H-E-B to support The Teaching and Learning Center’s 32nd Annual R.T. Garcia Early Childhood Winter Conference scheduled for Saturday, January 27, 2018 at the Kingdom Builders’ Center, 6011 W Orem Dr., Houston, Texas 77085.

G.

The CASE for Kids Division awards the following school districts, charter schools and not-for-profits for delivery of Partnership Project comprehensive afterschool programs for the 2017-2018 school year.

Awarded Organization	Site	Award Amount
Academy of Accelerated Learning	Academy of Accelerated Learning	\$30,000
Aldine ISD	Goodman Elementary	\$30,000
Aldine ISD	Raymond Academy	\$22,787
Aldine ISD	Stehlik Intermediate	\$30,000
Alief ISD	Kennedy Elementary	\$30,000
Alief ISD	Miller Intermediate	\$30,000
Boys & Girls Clubs of Greater Houston	Havard Boys & Girls Club	\$30,000
Boys & Girls Clubs of Greater Houston	Morefield Boys & Girls Club	\$10,000
Boys & Girls Clubs of Greater Houston	Stafford Boys & Girls Club	\$30,000
Houston ISD	Benbrook Elementary	\$30,000

Houston ISD	Briscoe Elementary	\$25,000
Houston ISD	Field Elementary	\$10,000
Houston ISD	Park Place Elementary	\$30,000
Houston ISD	Port Houston Elementary	\$10,000
Houston ISD	Seguin Elementary	\$10,000
Houston ISD	Whidby Elementary	\$30,000
Houston ISD	Whittier Elementary	\$15,000
Pasadena ISD	Frazier Elementary	\$30,000
Pasadena ISD	Teague Elementary	\$30,000
Precinct2gether Inc.	YET II	\$15,000
Sheldon ISD	Carroll Elementary	\$20,000
Sheldon ISD	Monahan Elementary	\$15,000
Sheldon ISD	Sheldon Elementary	\$15,000
Southwest Schools	Bissonnet Elementary	\$28,000

H **Interlocal (revenue) contract for School Based Therapy Services** in the aggregate amount of \$50,250, with Angleton ISD in the amount of \$28,875 (new contract) and Stafford MSD (33 students served in 2016-2017) in the amount of \$21,375.

I **Interlocal (revenue) contract with Alief Independent School District for HCDE Teaching and Learning Center** to provide English Language Arts professional development services for the period of 10/04/2017 through 11/01/2017 in the amount of \$10,000.

J A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item.

HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below.

Texas Comptroller of Public Accounts (TPASS) \$100.00 Annual Membership Fee

Texas Association of School Boards (BuyBoard) \$400.00 Vehicle Purchase fee (1)

This is a presentation only, no action is necessary.

1. Caldwell Country Chevrolet Five (5) Chevrolet vans purchased

K Schools Division Enrollment Report for September 2017

L September 2017 HCDE Donation/Sponsorship Report

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, November 29, 2017, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Mike Wolfe, seconded by Louis Evans to adjourn the meeting.

Motion passes with 7-0 voting to adjourn.

The meeting adjourned at 3:52 p.m.

Board President

Board Secretary